



ALEXANDRIA HEALTH DEPARTMENT

Environmental Health Division

4480 King Street, Room 360

Alexandria, VA 22302

Phone: 703.746.4910

FAX: 703.746.4919

www.alexandriava.gov/EnvironmentalHealth

Stephen A. Haering, MD, MPH, FACPM
Health Director

Certified Food Manager Guidelines

<http://alexandriava.gov/FoodSafety>

About Certified Food Managers

A Certified Food Manager (CFM) is the individual responsible for the safety of the food operations within a food establishment. In the City of Alexandria, food establishments must be under the immediate supervision of a CFM during all hours of operation. An establishment defined as a "Limited Food Establishment" may operate under the control of a Limited Certified Food Manager (LCFM).

Who Issues the Northern Virginia Card?

CFMs and LCFMs in the City of Alexandria, Arlington County and Fairfax County must obtain a Northern Virginia CFM or LCFM card. This card is issued by **ORS Interactive, Inc.** It is not issued by the Health Department.

To obtain the card, you must show proof of passing one of the exams accredited by the Conference for Food Protection. These exams are listed below and can be taken at any location. Once you pass an exam, take your passing certificate, card fee, and any other required documentation to ORS Interactive, Inc., and you will be issued a Northern Virginia Certified Food Manager card.

Contact Information

ORS Interactive, Inc.
6066 Leesburg Pike, Suite 200-B
Falls Church, VA 22041

Phone: 703.533.7600

Fax: 703.533.7630

Email: info@orsinteractive.com

Web: www.orsinteractive.com

Fees

New or Renewal Card Fee: \$45.00

CFM Exam Fee: \$80.00

LCFM Exam Fee: \$15.00

Hours of Operation

Monday - Friday, 8 a.m. – 5 p.m.

Saturday, 8 a.m. – 1 p.m.

Closed on all national holidays.

Renewing a CFM Card

CFM and LCFM cards must be renewed every five years. At the time of renewal you must show proof of passing another accredited exam.

Accredited Exams

- National Registry of Food Safety Professionals
800.446.0257, www.nrfsp.com
- Prometric (formerly Exporior Assessments)
800.813.6671, www.prometric.com
- 360Training.com
888.360.8764, www.360Training.com
- Serv-Safe (National Restaurant Association, LLC)
800.765.2122, www.servsafe.com

Exam Preparation Courses

A list of organizations that offer exam preparation courses is provided below. An accredited exam is often offered upon completion of these courses; contact vendors for details. The Alexandria Health Department encourages managers to take a course prior to taking an exam, but it is not required to obtain a CFM or LCFM card.

Name	Phone	Language Services
A Better Company for Premier Food Safety www.abettercompanyfoodsafety.com	800.676.3121	English, Spanish, Korean, Mandarin & Vietnamese
American Food Safety Institute www.americanfoodsafety.com	800.723.3873	English, Spanish, Arabic & Mandarin
Rupert and Associates, LLC www.rupertandassociatesllc.com	703.795.0547	English, Spanish
David Robinson, ServSafe Instructor & Proctor dave@foodsafetyinstructor.com	540.908.6536	English
Food Safety and Salud www.foodsafetyandsalud.com	703.333.5707	English & Spanish
Foodsense, Inc. www.foodsense.org	703.848.0858	English
Learn 2 Serve www.learn2serve.com	888.360.8771	English (online course, no exam offered)
Newport Enterprises www.newport-enterprises.com	703.665.0399	English
Northern Virginia Community College www.nvcc.edu	703.323.3168	English
ORS Interactive, Inc. www.orsinteractive.com	703.533.7600	<u>Exam</u> : English, Spanish, Korean, Chinese, Vietnamese, Japanese, French, Italian & Arabic
Red Poppy Catering www.redpoppycatering.com	703.909.8831	English
Restaurant Association of Metropolitan Washington www.ramwtraining.com	202.331.5990	<u>Course</u> : English & Spanish <u>Exam</u> : English, Spanish, Chinese, Japanese, Korean & French Canadian
Virginia Hospitality & Travel Association www.vhta.org	800.552.2225	English